

# DRAFT

**HAMLIN TOWNSHIP BOARD OF TRUSTEES**  
**Hamlin Township Hall, 3775 N. Jebavy Drive, Ludington, MI 49431**  
**September 12, 2024 At 6:00 p.m.**

VANDERVEST      LEWIS      PTASZENSKI      GURZYNSKI      KEY

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**COMMENTS FROM THE FLOOR (LIMITED TO (5) MINUTES PER PERSON:** (Please state your name and address for the record. Your comment will be limited to 5 minutes. Comments should be directed to the entire township board and comments/actions should not be threatening in any manner. Please quiet electronic devices. Comments should only be limited to agenda items only. Please stand at the microphone and address the entire board). Each individual has up to five minutes to talk and will not be allowed to give their time to someone else.

**APPROVAL OF MINUTES from August 15, 2024**

**TREASURER’S REPORT THROUGH August 31, 2024**

**BILLS TO PAY (GENERAL FUND)**

**BILLS TO PAY (FIRE OPERATIONS FUND)**

**COMMITTEE REPORTS:**

**FIRE DEPARTMENT:**

**ASSESSOR:**

**BOARD OF REVIEW:**

1. 2024 Meeting Schedule:  
December 10, 2024 Board of Review at 11:00 am

**ZONING ADMINISTRATOR:**

1. Violation notices issued to Ann Hughes & Vivian White, 6915 W. Beech Street AND William Eddington, 2280 N. Lakeshore Drive.
2. Will meet Wednesday, September 25, 2024 at 6:00 pm:
  - A. Charlie and Kimberly Wood of 6207 N. Maplewood Dr., MI 49431 is seeking a variance from a portion of Hamlin Township Zoning Ordinance 45, now in effect, on the following property: Property ID#: 53-007-003-004-50  
Property Address: 6169 N. Lincoln Rd. Ludington, MI 49431  
If granted, Charlie and Kimberly Wood will be able to construct 406 square feet of additional accessory structure and also be able to keep 44 square feet of existing building, the square footage would exceed the allowed by 450 square feet. Hamlin Township Zoning Ordinance 45, now in effect, Article 4, §4.06 ‘B’

states that 8.00 – 9.99 acres, 2700 square feet is the maximum allowed accessory building. Variance requested 450 square feet.  
Review waiver of application fee (Mr. and Mrs. Wood paid the ZBA application fee on a previously request, however the request was pulled as an occupancy document was needed. The occupancy document has now been issued and the ZBA will hear the variance on September 25<sup>th</sup>)  
RC AA MC

B. Sheldon Larson, 3641 N. Stearns Ave. Ludington MI. 49431 is seeking a variance from a portion of Hamlin Township Zoning Ordinance 45, now in effect, on the following property: Property ID#: 53-007-280-103-00  
Property Address: 3641 N. Stearns Ave. Ludington MI 49431  
If granted, property owner will be able to construct an accessory building totaling 960 square feet. The new structure would exceed the accessory building square footage limit by 405.44 square feet. Hamlin Township Zoning Ordinance 45, now in effect, Article 4 Section 4.06 “Maximum Square Footage less than 1 Acre 960 square feet”. Variance requested 405.44 square feet.

**PLANNING COMMISSION:**

1. Hamlin Township Planning Commission met on September 9, 2024.

**ZONING BOARD OF APPEALS:**

1. Mr. Barry Matthews, Hamlin Township Zoning Board of Appeals and Planning Commission Member, concerning his recent actions.

**TOWNHALL & GROUNDS:**

**TRANSFER FACILITY:**

**PLEASE NOTE: PUPLE AND GREEN BAGS ONLY.**

1. **The 2024 - 2025 Recycling Decals need to be purchased for the next fiscal year which started 4-1-2024 and runs thru 3-31-2025. \$20.00 for Hamlin Township Resident. Decals can be purchased at the Hamlin Twp. Office.**
2. Please recycling correctly; Crush plastics #1, #2 and #5 only. No Styrofoam please. Purchase decal annually from the Hamlin Township Office.

**Summer hours (Monday, Wednesday and Saturday from 10 am to 6 pm) will end September 30<sup>th</sup>**

**Winter Hours will start October 1, 2024. The Transfer Site will be open from 9 am – 5 pm, on Monday, Wednesday and Saturday.**

4. **Please be courteous to the staff and have your garbage and recycling disposed of by 5:55 p.m. to give the staff time to close up the bins thru September 30, 2024.**
5. **Township Garbage Bags: Can be purchased at the Hamlin Township Hall**  
**\$7.00 for 15-gal. purple bags**  
**OR**  
**\$13.00 for 40-gal. green bags**

**PLEASE NOTE:**

Township Garbage Bags can be purchased at Hamlin Grocery with cash or check. Checks should be made payable to Hamlin Township.

\$8.00 for 15-gal. purple bags

OR

\$14.00 for 40-gal green bags.

**7. LEAF/GRASS CLIPPINGS CORRAL - PLEASE NOTE:**

There is a leaf corral at the Hamlin Township Transfer Site for residents to use with voucher. Please place LEAVES/GRASS CLIPPINGS ONLY in the corral otherwise the Township will be forced to close the corral. Leaves, grass clippings need to be taken back as far as possible in the corral. Christmas Tree Recycling available from January 1 to January 31st.

**MASON COUNTY SHERIFF DEPARTMENT:** Mr. Kim Cole, Mason County Sheriff

**MASON COUNTY COMMISSIONER:** Mr. Jordan (Jody) Hartley District 3 County Commissioner:

**2<sup>nd</sup> WARD CITY OF LUDINGTON COUNCIL MEMBER:** Kathy Winczewski

**PARKS:**

**ROADS:**

1. Request from Sheldon Larson to vacate a portion of Front Street in Hamlin Lake Resort which is a “paper street” running between Lots 3, 4 of Block 23 and the South 50’ of the North 100’ of Block 24 in the re-plat of Hamlin Lake Resort in Section 22. RC AA MC

2. Submitted a contract to the Mason County Road Commission to remove the existing corrugated metal bridge deck and hot mixed asphalt surface on the Middle Bayou Bridge. Repair steel beams as necessary, replace corrugated metal bridge deck, hot mixed asphalt surface and related work. Work could possibly be completed yet this year. Cost \$89,613.08.

3. Mason County Road Commission estimated various earthwork road projects for Hamlin Township to prepare the roads to be paved. Proposed to accept the Earthwork contracts on W. Victory Drive; Tamarac Street, Sassafras Street for 2024 which totals \$391,383.12. Plus Middle Bayou Bridge is a grand total of \$480,996.12. Review additional funding of \$81,000 for 2024 road work. RC AA MC

<b>Roads:</b>	<b>Earthwork</b>	<b>Paving</b>
W. Victory Drive between Lincoln and Lakeshore	156,056.63	138,652.50
S. Tamarac Street between W. Victory Dr and Duneview	104,333.24,	109,725.00
W. Sassafras Street between Grove and Lincoln Road	130,993.25	137,655.00
W. Cherry Street between Grove and Lincoln Road	154,938.47	142,143.75

Review to sign/approve Hot Mixed Asphalt surface (pavement) contracts for W. Victory Drive, Tamarac Street, Sassafras Street and earthwork contract for Cherry Street for 2025 at a total of \$540,970.97. RC AA MC

**LAKE PRESERVATION SOCIETY:**

<https://www.hamlinlake.us>

- 2024 Meeting Schedule:  
October 3, 2024. Any questions, one can contact Peggy Haverberg 248-962-8550.

**OLD BUSINESS:**

## **NEW BUSINESS:**

**NEW ITEMS APPROVED TONIGHT:** Review and add to bill to pay list:

## **CORRESPONDENCE:**

1. Mason County Road Commission issued permits to Torch Construction for work on N. Lakeshore Drive and DTE Energy to install new gas mains on 5727 W. Jagger Road.
2. August 30, 2024 email from Marty Cupp regarding excessively loud (8-29) at Stix.
3. September 1, 2024 email from Cynthia Tanner regarding obnoxious noise from Stix.
4. August 15, 2024 suggestions for the Amplified Noise Ordinance from Marty Cupp, Neighbors for Peace.
  
5. August 19, 2024 email from Cynthia Tanner to the Planning Commission regarding noise be added to the Commercial Zoning District.
6. August 19, 2024 email from Marty Cupp regarding obnoxiously loud concert and bass pounding.
7. Karen Anderson regarding Stix concert noise and parking.
8. Marty Cupp regarding 8-10-24 concrete at Stix; Loudest and latest running.
9. Neighbors for Peace suggested to the Amplified Noise Ordinance.
10. Karen Anderson submitted pictures taken 8-8-24 regarding Stix parking.

## **DEQ Permits Issued To:**

## **FREEDOM OF INFORMATION ACT INQUIRES:**

**\*MCL 21.153 Obligations due state or municipality;** “payment in check or bank draft, date operative, legal tender. Whenever a check or bank draft shall be tendered for the payment of any debt, taxes or other obligation due to the state or to any municipality therein, such check or draft shall operate as a payment made on the date the check or draft was received and accepted by the receiving officer, if it shall be paid on presentation without deduction for exchange or cost of collection. All agencies of the state of Michigan shall request that checks tendered in payment of an obligation due the state shall be made payable to the state of Michigan. No receiving officer shall be required to receive in payment of any debt, taxes or other obligation collectible or receivable by him any tender other than gold or silver coin of the United States, United States treasury notes, gold certificates, silver certificates or Federal Reserve bank notes.”

1. Mark Mundy requested various information on November 5, 2024 ballot language; Amplified Noise Ordinances; millage rate. Emailed.
2. Marta Greenslait requested the electronic transcript of the July 11, 2024 and July 31, 2024 meetings. Emailed.
3. Barry Matthews requested information since April 1, 2024 concerning service on the Hamlin Township Planning Commission and The Hamlin Township Zoning Board of Appeals. All written, verbal, recorded or otherwise available information, including but not limited to: transcripts of person to person and telephone conversations, texts, emails, letters, minutes of any Township Board, Zoning Board and Planning Commission meetings, comments by the public and Board members, and recordings of meetings, public or closed, including but not limited to, the Township Board, Planning Commission, and Zoning Board of Appeals should be included. Emailed.

**ANNOUNCEMENTS:** Burning permit number (toll-free) 1-866-922-2876 or visit [www.michigan.gov/burnpermit](http://www.michigan.gov/burnpermit)

1. Hamlin Twp’s web site: [www.hamlintownship.org](http://www.hamlintownship.org)
2. The 2024 Western Mason County Fire District Authority meeting scheduled is as follows: October 17, 2024 and December 19, 2024. Meetings begin at 9:00 a.m.

and are held at the Ludington Fire Department, 918 Tinkham Ave., Ludington, MI.

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ADJOURN:

AA MC