

DRAFT

HAMLIN TOWNSHIP BOARD OF TRUSTEES
Hamlin Township Hall, 3775 N. Jebavy Drive, Ludington, MI 49431
October 10, 2024 at 6:00 p.m.

VANDERVEST LEWIS PTASZENSKI GURZYNSKI KEY

ROLL CALL:

APPROVAL OF AGENDA:

COMMENTS FROM THE FLOOR (LIMITED TO (5) MINUTES PER PERSON: (Please state your name and address for the record. Your comment will be limited to 5 minutes. Comments should be directed to the entire township board and comments/actions should not be threatening in any manner. Please quiet electronic devices. Comments should only be limited to agenda items only. Please stand at the microphone and address the entire board). Each individual has up to five minutes to talk and will not be allowed to give their time to someone else.

APPROVAL OF MINUTES from September 12, 2024

TREASURER'S REPORT THROUGH September 30, 2024

BILLS TO PAY (GENERAL FUND)

BILLS TO PAY (FIRE OPERATIONS FUND)

COMMITTEE REPORTS:

FIRE DEPARTMENT:

ASSESSOR:

BOARD OF REVIEW:

1. 2024 Meeting Schedule:
December 10, 2024 Board of Review at 11:00 am

ZONING ADMINISTRATOR:

1. Violation Notices: William Eddington of 2850 Townline Rd. Traverse City, MI 49686 Property Address: 2280 N. Lakeshore Dr Ludington AND Dennise Sigler of 6570 W. Sugar Grove Rd., Ludington Property Address:

1. Met on Wednesday, September 25, 2024 at 6:00 pm:

- A. Charlie and Kimberly Wood of 6207 N. Maplewood Dr., MI 49431 were seeking a variance from a portion of Hamlin Township Zoning Ordinance 45, now in effect, on the following property: Property ID#: 53-007-003-004-50 Property Address: 6169 N. Lincoln Rd. Ludington, MI 49431
If granted, Charlie and Kimberly Wood will be able to construct 406 square feet of additional accessory structure and also be able to keep 44 square feet of existing building, the square footage would exceed the allowed by 450 square feet Hamlin Township Zoning Ordinance 45, now in effect Article 4, § 4.06 'B'

states that 8.00 – 9.99 acres, 2700 square feet is the maximum allowed accessory building. Variance requested 450 square feet. **UNAMIOUSLY DENIED**

- B. Sheldon Larson, 3641 N. Stearns Ave. Ludington MI. 49431 were seeking a variance from a portion of Hamlin Township Zoning Ordinance 45, now in effect, on the following property: Property ID#: 53-007-280-103-00
Property Address: 3641 N. Stearns Ave. Ludington MI 49431
If granted, property owner will be able to construct an accessory building totaling 960 square feet. The new structure would exceed the accessory building square footage limit by 405.44 square feet. Hamlin Township Zoning Ordinance 45, now in effect, Article 4 Section 4.06 “Maximum Square Footage less than 1 Acre 960 square feet”. Variance requested 405.44 square feet. **UNAMIOUSLY DENIED**
3. Will meet on October 9, 2024 at 6:00 p.m.
- A. Ellen & Stephen Dunlevy of 23407 Oxnard St. Los Angeles, CA 91367 were seeking a variance from a portion of Hamlin Township Zoning Ordinance 45, now in effect, on the following property:
Property ID#: 53-007-002-119-01
Property Address: 6023 Barnhart Rd., Ludington MI 49431
If granted, the property owners will be able to construct a barrier or screen 10 feet in height and approximately 48 feet in length along the west rear yard property line. The structure would exceed the allowed 6-foot max height for rear and side yard fences in residential districts by 4 feet. Hamlin Township Zoning Ordinance 45, now in effect, Article 4, §4.07 C, #1 states “Fences not greater than 6 feet in height are permitted in side or rear yards and shall not extend beyond the front of the principal structure or the required setback, whichever is the furthest from the road right-of-way.” Article 3 Section 3.02 “Fences: A structure that serves as a barrier or screen”. Variance requested 4 feet.
- B. Partridge Pointe LLC of 6984 Partridge Circle, Ludington, MI 49431 is seeking a variance from a portion of Hamlin Township Zoning Ordinance 45, now in effect, on the following property: Property ID#: 53-007-010-008-01. Property Address: Vacant
If granted, property owner will be able to split the above referenced property while being allowed to retain a 40ft x 40ft accessory building for storage without a principal building or structure. Hamlin Township Zoning Ordinance 45, now in effect, Article 4, §4.06 ‘B-1’ states that “Splitting of Parcels: No parcel may be split or divided in such a way as would result in accessory buildings exceeding the above limitation or that would result in accessory buildings on parcels for which no principal building or principal use is located for which such accessory building or buildings would be permissible.” Variance requested: Retain 40ft x 40ft accessory building without a principal building or structure.

4. Will meet on October 30, 2024
 - A. John & Allison Cotten of 5925 W. Jagger Rd., Ludington, MI 49431 is seeking a variance from a portion of Hamlin Township Zoning Ordinance 45, now in effect, on the following property: Property ID#: 53-007-102-045-00. Property Address: 5925 W. Jagger Rd., Ludington, MI 49431. If granted, the property owner will be able to split the above referenced property while being allowed to retain a 10ft x 20ft accessory building for storage without a principal building or structure. Hamlin Township Zoning Ordinance 45, now in effect, Article 4, §4.06 ‘B-1’ states that “Splitting of Parcels: No parcel may be split or divided in such a way as would result in accessory buildings exceeding the above limitation or that would result in accessory buildings on parcels for which no principal building or principal use is located for which such accessory building or buildings would be permissible.” Variance requested: Retain 10ft x 20ft accessory building without a principal building or structure.
5. Review Short Term Rental Ordinance No. 58 Section 8: Maximum Number of Licenses in Township. “The total number of short-term rental licenses issued and outstanding within the township shall not exceed 110 at any given time.

PLANNING COMMISSION:

1. Hamlin Township Planning Commission will meet on October 14, 2024 (Regular Meeting and Special Land Use) .
 The Hamlin Township Planning Commission received an application request for a Special Land Use to be in the Historical Overlay District and operate the property to be known as The Barn at Shagway LLC on the following three properties: Property ID#’s: 53-007-011-003-10, 53-007-011-003-15, 53-007-011-003-20. Property Address: 5949 Shagway Rd. Ludington, MI. 49431. Property Owner: Jamie and Anna Loney of 5955 Shagway Rd. Ludington, MI 49431. Hamlin Township Zoning Ordinance No. 45 Article 7 Section 7.03 states “The following uses of land and buildings may be permitted upon obtaining approval as a special land use pursuant to the procedures and requirements of Article 19”.
 (J) Historic Property Overlay District

TOWNHALL & GROUNDS:

TRANSFER FACILITY:

PLEASE NOTE: PUPLE AND GREEN BAGS ONLY.

1. **The 2024 - 2025 Recycling Decals can be purchased for year beginning 4-1-2024. \$20.00 for Hamlin Township Resident. Decals can be purchased at the Hamlin Twp. Office.**
2. Please recycling correctly; Crush plastics #1, #2 and #5 only. No Styrofoam please. Purchase decal annually from the Hamlin Township Office.
3. **Winter Hours will started October 1, 2024. The Transfer Site will be open from 9 am – 5 pm, on Monday, Wednesday and Saturday.**

4. Please be courteous to the staff and have your garbage and recycling disposed of by 4:55 p.m. to give the staff time to close up the bins thru September 30, 2024.
5. Township Garbage Bags: Can be purchased at the Hamlin Township Hall
\$7.00 for 15-gal. purple bags
OR
\$13.00 for 40-gal. green bags
6. PLEASE NOTE:
Township Garbage Bags can be purchased at Hamlin Grocery with cash or check. Checks should be made payable to Hamlin Township.
\$8.00 for 15-gal. purple bags
OR
\$14.00 for 40-gal green bags.
7. **LEAF/GRASS CLIPPINGS CORRAL - PLEASE NOTE:**
There is a leaf corral at the Hamlin Township Transfer Site for residents to use with voucher. Please place LEAVES/GRASS CLIPPINGS ONLY in the corral otherwise the Township will be forced to close the corral. Leaves, grass clippings need to be taken back as far as possible in the corral. Christmas Tree Recycling available from January 1 to January 31st.

MASON COUNTY SHERIFF DEPARTMENT: Mr. Kim Cole, Mason County Sheriff

MASON COUNTY COMMISSIONER: Mr. Jordan (Jody) Hartley District 3 County Commissioner:

2nd WARD CITY OF LUDINGTON COUNCIL MEMBER: Kathy Winczewski

PARKS:

ROADS:

1. Request from Anthony & Linda Rozycki to vacate a portion of Ash Street which is a 40' foot Paper Street in Hamlin Lake Estates No 1 between Lots 1, 2, 3 and 4 of Block 3 and lying between Lots 13, 14, 15, 16, 17, 18, 19 & 20 in Block 2 plat of Hamlin Lake Estates No. 1
RC AA MC
2. Middle Bayou Bridge project to replace the existing bridge beams and bridge deck-in-kind, leaving the bridge with the same hydraulic capacity. Possible start date: October 14, 2024 and completed by November 8, 2024. There will be a detour and about 5 days where the boat traffic will be stopped for safety reasons during this project. Removal of the existing deck & beams; Setting the new beams & welding the 2 sections of the bridge beams together.; Setting the metal deck & guardrail posts.

Other than that the boat traffic should be able to use the middle bayou during the project. There will be other times during the project where the boat traffic may need to wait 5-10 minutes.

3. The Mason County Road Commission has started the earthwork on Victory Drive, Tamarac and Sassafras Roads

LAKE PRESERVATION SOCIETY:

<https://www.hamlinlake.us>

1. 2024 Meeting Schedule:
October 3, 2024. Any questions, one can contact Peggy Haverberg 248-962-8550.

OLD BUSINESS:

NEW BUSINESS:

1. Review request from the Mason County District Library to use the township hall for a Remote Tech Help Location. RC AA MC

NEW ITEMS APPROVED TONIGHT: Review and add to bill to pay list:

CORRESPONDENCE:

1. Cynthia Tanner, 9-15-24 regarding Stix noise. August 30, 2024 email from Marty Cupp regarding excessively loud (8-29) at Stix.
2. Mary Cupp, 9-15-24 regarding Stix noise.
3. MaryAnn Perkins, 9-16-24 regarding Stix misuse of road and shoulder.
4. Dawn Williams, September 21, 2024 regarding Stix noise.
5. MCRC issued DTE Energy a permit to install a new gas service to 2275 N. Rath Rd. and 6741 W. Dewey Road.

DEQ Permits Issued To:

1. Notice of Authorization to the Mason County Road Commission to replace the existing bridge beams and ridge deck-in-kind, leaving the bridge with the same hydraulic capacity.

FREEDOM OF INFORMATION ACT INQUIRES:

***MCL 21.153 Obligations due state or municipality;** “payment in check or bank draft, date operative, legal tender. Whenever a check or bank draft shall be tendered for the payment of any debt, taxes or other obligation due to the state or to any municipality therein, such check or draft shall operate as a payment made on the date the check or draft was received and accepted by the receiving officer, if it shall be paid on presentation without deduction for exchange or cost of collection. All agencies of the state of Michigan shall request that checks tendered in payment of an obligation due the state shall be made payable to the state of Michigan. No receiving officer shall be required to receive in payment of any debt, taxes or other obligation collectible or receivable by him any tender other than gold or silver coin of the United States, United States treasury notes, gold certificates, silver certificates or Federal Reserve bank notes.”

1. Carlos Alvarado requested minutes from the Zoning Board of Appeals regarding the denial of the Shel and Toni Larson request. Emailed.

ANNOUNCEMENTS: Burning permit number (toll-free) 1-866-922-2876 or visit www.michigan.gov/burnpermit

1. Hamlin Twp’s web site: www.hamlintownship.org
2. The 2024 Western Mason County Fire District Authority meeting scheduled is as follows: October 17, 2024 and December 19, 2024. Meetings begin at 9:00 a.m. and are held at the Ludington Fire Department, 918 Tinkham Ave., Ludington, MI.
3. For information regarding Absentee Voting, Early Voting or any other questions pertaining to the November 5, 2024 General Election, please contact the Township Clerk Catherine Lewis between the hours of 9 a.m., and 5 p.m., at (231) 845-0092 Monday through Friday or by email at cathalewis@yahoo.com
4. Attorney Nicholas C. Krieger, will be resigning from the position of Hamlin Township Attorney effective 11:59 a.m. on November 20, 2024.

COMMENTS FROM THE FLOOR (LIMITED TO (5) MINUTES PER PERSON:

(Please state your name and address for the record; Your comment will be limited to 5 minutes. Comments should be directed to the entire township board and comments/actions should not be threatening in any manner. Please stand by the microphone and address the entire board. Please quiet all electronic devices). Each individual has up to five minutes to talk and will not be allowed to give their time to someone else.

ADJOURN:

AA MC