

# DRAFT

**HAMLIN TOWNSHIP BOARD OF TRUSTEES**  
**Hamlin Township Hall, 3775 N. Jebavy Drive, Ludington, MI 49431**  
**November 14, 2024 At 6:00 p.m.**

VANDERVEST      LEWIS      PTASZENSKI      GURZYNSKI      KEY

## **ROLL CALL:**

## **APPROVAL OF AGENDA:**

**COMMENTS FROM THE FLOOR (LIMITED TO (5) MINUTES PER PERSON:** (Please state your name and address for the record. Your comment will be limited to 5 minutes. Comments should be directed to the entire township board and comments/actions should not be threatening in any manner. Please quiet electronic devices. Comments should only be limited to agenda items only. Please stand at the microphone and address the entire board). Each individual has up to five minutes to talk and will not be allowed to give their time to someone else.

## **APPROVAL OF MINUTES from October 10, 2024**

## **TREASURER’S REPORT THROUGH October 31, 2024**

## **BILLS TO PAY (GENERAL FUND)**

## **BILLS TO PAY (FIRE OPERATIONS FUND)**

## **COMMITTEE REPORTS:**

### **FIRE DEPARTMENT:**

### **ASSESSOR:**

### **BOARD OF REVIEW:**

1. 2024 Meeting Schedule:  
December 10, 2024 Board of Review at 11:00 am

### **ZONING BOARD OF APPEALS:**

1.  
The Hamlin Township Zoning Board of Appeals held a Public Hearing on Wednesday, October 30, 2024 at 6:00 pm. John & Allison Cotten of 5925 W. Jagger Rd., Ludington, MI 49431 were seeking a variance from a portion of Hamlin Township Zoning Ordinance 45, now in effect, on the following property: Property ID#: 53-007-102-045-00. Property Address: 5925 W. Jagger Rd., Ludington, MI 49431  
If granted, the property owner will be able to split the above referenced property while being allowed to retain a 10ft x 20ft accessory building for storage without a principal building or structure. Hamlin Township Zoning Ordinance 45, now in effect, Article 4, §4.06 ‘B-1’ states that “Splitting of Parcels: No parcel may be split or divided in such a way as would result in accessory buildings exceeding the above limitation or that would result in accessory buildings on parcels for which no principal building or principal use is located for which such accessory building or buildings would be permissible.”

Variance requested: Retain 10ft x 20ft accessory building without a principal building or structure. **GRANTED 3 - 2**

**PLANNING COMMISSION:**

1. Hamlin Township Planning Commission met on November 11, 2024.

**TOWNHALL & GROUNDS:**

**TRANSFER FACILITY:**

**PLEASE NOTE: PUPLE AND GREEN BAGS ONLY.**

1. **The 2024 - 2025 Recycling Decals need to be purchased for the next fiscal year which started 4-1-2024 and runs thru 3-31-2025. \$20.00 for Hamlin Township Resident. Decals can be purchased at the Hamlin Twp. Office.**

2. Please recycling correctly; Crush plastics #1, #2 and #5 only. No Styrofoam please. Purchase decal annually from the Hamlin Township Office.

**Winter Hours will start October 1, 2024. The Transfer Site will be open from 9 am – 5 pm, on Monday, Wednesday and Saturday.**

4. **Please be courteous to the staff and have your garbage and recycling disposed of by 4:55 p.m. to give the staff time to close up the bins thru September 30, 2024.**

5. **Township Garbage Bags: Can be purchased at the Hamlin Township Hall  
\$7.00 for 15-gal. purple bags  
OR  
\$13.00 for 40-gal. green bags**

**PLEASE NOTE:**

**Township Garbage Bags can be purchased at Hamlin Grocery with cash or check. Checks should be made payable to Hamlin Township.  
\$8.00 for 15-gal. purple bags OR \$14.00 for 40-gal green bags.**

7. **LEAF/GRASS CLIPPINGS CORRAL - PLEASE NOTE:**

There is a leaf corral at the Hamlin Township Transfer Site for residents to use with voucher. Please place LEAVES/GRASS CLIPPINGS ONLY in the corral otherwise the Township will be forced to close the corral. Leaves, grass clippings need to be taken back as far as possible in the corral. Christmas Tree Recycling available from January 1 to January 31st.

8. Review purchase of township garbage bags. Cost \$1,102.20. RC AA MC

**MASON COUNTY SHERIFF DEPARTMENT:** Mr. Kim Cole, Mason County Sheriff

**MASON COUNTY COMMISSIONER:** Mr. Jordan (Jody) Hartley District 3 County Commissioner:

**2<sup>nd</sup> WARD CITY OF LUDINGTON COUNCIL MEMBER:** Kathy Winczewski

**PARKS:**

**ROADS:**

**LAKE PRESERVATION SOCIETY:**

**OLD BUSINESS:**

**NEW BUSINESS:**

Amend Budget to allocate for the price increase for paper and envelopes for future tax bills. Increase to paper will be \$0.0125 per sheet and #9 envelopes. Increase account #253 from \$60,000 to \$65,000. RC AA MC

**NEW ITEMS APPROVED TONIGHT:** Review and add to bill to pay list:

**CORRESPONDENCE:**

**DEQ Permits Issued To:**

**FREEDOM OF INFORMATION ACT INQUIRES:**

**\*MCL 21.153 Obligations due state or municipality;** “payment in check or bank draft, date operative, legal tender. Whenever a check or bank draft shall be tendered for the payment of any debt, taxes or other obligation due to the state or to any municipality therein, such check or draft shall operate as a payment made on the date the check or draft was received and accepted by the receiving officer, if it shall be paid on presentation without deduction for exchange or cost of collection. All agencies of the state of Michigan shall request that checks tendered in payment of an obligation due the state shall be made payable to the state of Michigan. No receiving officer shall be required to receive in payment of any debt, taxes or other obligation collectible or receivable by him any tender other than gold or silver coin of the United States, United States treasury notes, gold certificates, silver certificates or Federal Reserve bank notes.”

1. Marta Greenslait; Requested Bylaws or Constitution; Special Rules of Order; Standing Rules; Custom; Emailed.
2. Karen Anderson; Requested Sept. 12 Correspondence; Marta Greenslait regarding Barry Matthews and Karen Anderson. Copy provided. Paid.
3. Jamie Loney; Requested all info on zoning change from ag to commercial for 5230 W. Angling Rd treetop meadows. All info for 4235 N. Beaune Rd zoning & split information for minutes meetings and zone approvals on both addresses. Copies provided. Paid.
4. Anna Loney; Draft minutes from October 14, 2023 Planning Commission Meeting. Copy provided. Paid.
5. James Loney requested approval of the (5230 W. Angling Rd). 10 toilets advertised on website. All information for the commercial zoned septic system. Paid.
6. Marta Greenslait; Requested audio file from the October 14, 2024 Planning Commission Meeting. Emailed.
7. Marta Greenslait; Requested written annual report submitted by the Planning Commission to the township board for the years of 2019-2023.

**ANNOUNCEMENTS:** Burning permit number (toll-free) 1-866-922-2876 or visit [www.michigan.gov/burnpermit](http://www.michigan.gov/burnpermit)

1. Hamlin Twp’s web site: [www.hamlintownship.org](http://www.hamlintownship.org)
2. The 2024 Western Mason County Fire District Authority meeting scheduled is on December 19, 2024. Meetings begin at 9:00 a.m. and are held at the Ludington Fire Department, 918 Tinkham Ave., Ludington, MI.

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ADJOURN:

AA MC